



**NOTICE**  
重要信息提示

We strongly advise all applicants **to apply visas in person**. Should you for some reason be unable to do so, please complete the following form:

我们强烈建议申请人**亲自**前来递交签证申请材料。如果有特殊原因，不能亲自前来的，请填写以下表格：

**DECLARATION**  
声明

1. I cannot present myself to submit my visa application because

我本人不能亲自前来递交签证申请，理由如下：

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2. My application will be submitted by Mr./Ms \_\_\_\_\_ ( ID number:

\_\_\_\_\_ and contact number is \_\_\_\_\_, )

who is  my friend  my family member (relationship is \_\_\_\_\_)  the travel agent, named \_\_\_\_\_.

我将委托\_\_\_\_\_先生/女士(身份证件号码: \_\_\_\_\_, 联系电话\_\_\_\_\_)

代为递交签证申请，他/她是我的朋友 我的亲属（关系是\_\_\_\_\_），中介/代理，其名称为\_\_\_\_\_。

3. I am fully aware that although a third person will be applying a visa on my behalf, I, the applicant am responsible for any document submitted and/or missing when introducing my application.

我已清楚知道，虽然签证申请由他人代为递交，但我本人将对签证申请递交的所有申请材料或材料缺失的情况负责。

4. Furthermore, I have herewith been informed that a visa should be asked for in the Schengen Country<sup>1</sup> of main destination. Should I not respect this rule, I am advised that the visa application will be transferred to the Immigration Office for decision or will simply be refused.

再者，我已被告知申请申根签证的国家应该为出行主要目的国。如果违背了这个规定，我的签证申请将会被转交到移民局进行审批或是直接被拒绝接收。

Signature of the applicant 申请人本人签名:

Date 日期:.....

Contact No.联系电话.....

<sup>1</sup> Austria, Belgium, The Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Latvia, Lithuania, Luxembourg, Malta, the Netherlands, Norway, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden and Switzerland.  
奥地利、比利时、捷克、丹麦、爱沙尼亚、芬兰、法国、德国、希腊、匈牙利、冰岛、意大利、拉脱维亚、立陶宛、卢森堡、马耳他、荷兰、挪威、波兰、葡萄牙、斯洛伐克、斯洛文尼亚、西班牙、瑞典及瑞士。